



ASMC Newsletter . . . Mount Vernon Chapter

PRESIDENT'S MESSAGE

By COL Bill Antley

I hope everyone has weathered Hurricane Isabel and operations are getting back to normal. Being a native Floridian I thought I had escaped the effects of hurricanes and tropical storms.

I was happy to see an increase in the number of attendees at September's luncheon. Those who attended were treated by Ms. Vicki Smith's presentation as she related her experience during a three-month detail assignment at the Office of Management and Budget (OMB). She shared her ups and downs as she contributed to the formulation of the President's FY04 budget. Vicki left no doubt in our minds of the demands and joys of this important mission. By the way, the deadline for submitting your application for this year's OMB detail has been extended to 26 September 2003. For those who choose to take the OMB plunge, best of luck.

Don't forget to put October's luncheon on your calendar. Ms. Joyce Peterson, the Fort Belvoir Education Services Officer, will speak on local educational opportunities. This will be an excellent opportunity to learn about some of the tools necessary to plan and implement a personal education program. Encourage your colleagues, ASMC and non-ASMC members alike, to join us as we learn how to attain those important education credentials to further our careers.

As I have stated before, John Raines has developed a superb program aimed at resource management career development. Education and the proper experiences are the key ingredients. I hope to see you at October's luncheon.

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Chapter News

4 September 2003 EXECUTIVE COMMITTEE MINUTES

by
Edna Plancon, Secretary

The CEC meeting of the Mount Vernon Chapter of the American Society of Military Comptrollers was called to order at 11:05 by President COL Bill Antley. The meeting was held in room 140A, in the Casey Building at HECSA.

The following Officers were in attendance:

COL Bill Antley, President
Meg Dunleavy, Vice President
Edna Plancon, Secretary
John Raines, Programs Director
Pat Ackerman, Education Director

The following officers were excused:

Deborah McLauren, Publicity & Photography Director
Marticia Banks-Booker, Social & Community Services Director
Kevin Brooks, Web-Master
L. Lisa Hughes, Chapter Competition Director
Stacey Royston, Newsletter Director
Randi Manderson/Rose Green, Membership Co-Directors
Terri Jackson, Awards & Scholarships
Rita Roberts, Services Director
Sherry Broussard, Treasurer

Information on upcoming luncheons:

The September luncheon will be held at Paradisio's, 6124 Franconia Road, Alexandria.

Officer's Discussion:

President – Col Antley – Col Antley spoke with Zenya Chapman at the Officers Club, and she said there is no charge to hold a luncheon there.

Col Antley kindly requests each board member to read their duties. Col Antley also asks you bring a copy of the minutes to the CEC meeting, so we can vote on them.

Col Antley tasked Sherry Broussard to establish a procedure for fund expenditure approval.

Vice President – Meg - No report

Awards & Scholarship – Terri – No Report.

Chapter Competition Director – L. Lisa Hughes – No Report.

Education Director – Pat met with Sheila Hughes from the Springfield Hilton. 8 April is not available at the hotel. The hotel has nothing available that entire week. No Thursdays are available during the month of April, so Pat tentatively settled for Tuesday 13 April for the PDD. Pat needs to get back to Sheila before the beginning of next week, to firm up the date. Sheila will have the contract ready sometime during the next week.

Pat will check on having the CEC meeting at HECSA for the next two months.

Membership Director – Randi/Rose – No Report.

Newsletter Director – Stacey – No Report.

Program Director – John - The speaker for the September luncheon will be Ms. Vicki Smith, Resource Analyst, OSD CPMS. Her topic will be "My 90 Days at the Office of Management and Budget".

Publicity and Photography Director – Deborah – No Report.

Secretary – Edna – set up a calendar for September and October, for the CEC members. If there is something you want on the calendar, please let her know. Edna also had a copy of an expense voucher, which we will be using to keep track of the expenses we incur. Edna also requested of each CEC member, if you have a report to give, please type or write it out, it is much easier to get the minutes together.

Services Director – Rita – the October luncheon will be held at the Fort Belvoir Community Club.

Social & Community Services Director – Marticia – No Report

Treasurer – Sherry – No Report

Web Master – Kevin – No Report. Since we will no longer be able to use the server at HECSA, we need to check on finding a new server.

New Business – There was no new business to come before the board.

Old Business. The old business was taken care of.

Announcements – Our next CEC Meeting will be held on October 2nd, in the Casey Building, Room 140a, at HECSA. Our October luncheon will be held at the Fort Belvoir Community Club.

Adjournment – Meg Dunleavy made the motion to adjourn the meeting. Seconded by Pat Ackerman. Motion carried.

There being no further business, the meeting adjourned at 12:05.

The CEC meeting of the Mount Vernon Chapter of the American Society of Military Comptrollers was called to order at 11:05 by President COL Bill Antley. The meeting was held at ASMC Headquarters at 2034 Eisenhower Avenue, Suite 145, Alexandria, Virginia.

Chapter News

By-Laws of the American Society of Military Comptrollers Mount Vernon Chapter

I. SEAL. The official seal of the Mount Vernon Chapter of the American Society of Military Comptrollers (ASMC) will be a circular impress with the full title of the Chapter around the outer ring and the word 'SEAL' placed horizontally across the center.

II. INSIGNIA. The standard insignia of the Society - for use on letterheads, certificates, and other appropriate documents and media - will be used by the Chapter with the designation 'Mount Vernon Chapter'. The insignia will be a graphic in the form of a shield surrounded by a wreath of laurel; an eagle clutching an American flag at the top; the shield surmounted by a sword (point toward eagle) over which is surmounted an account book and quill.

III. COLORS. The Chapter will employ the colors of the Society - green and gold - for appropriate designated purposes. The colors will be specifically a green ribbon with a narrow gold stripe in the center.

IV. CHAPTER LOGO. A picture or outline of Mount Vernon may be used as a chapter logo for publicity and promotional purposes. The standard logo is a circle enclosing a structure of Mount Vernon. The letters 'ASMC' appear above the oval and 'Mount Vernon Chapter' below the oval.

V. FISCAL YEAR. The fiscal year of the Chapter will be from 1 July through 30 June.

VI. DATE of SERVICE. New officers of the Chapter will take office on 1 July of each year.

VII. CHAPTER RECORDS.

Section 1 - The following records of the Chapter must be kept on a permanent basis:

- a. National Constitution and By-Laws.
- b. National Policy Declarations.
- c. Chapter Constitution and By-Laws.
- d. Minutes of the meetings of the Chapter Executive Committee (CEC)
- e. Minutes of the meetings of the Chapter.

Section 2 - The Chapter's books of account and checkbooks for the fiscal year prior to the last audit and the succeeding years to the current fiscal year will be retained.

Section 3 - An auditor or audit committee appointed by the CEC, less the Treasurer, will audit the financial records as of the end of each fiscal year.

Section 4 - The Chapter's membership roster will be retained for the fiscal year prior to the last audit and for succeeding years.

VIII. MEMBERSHIP FEES AND DUES.

Section 1 - Members of this Chapter will pay fees and dues as provided by the National Constitution and By-Laws. Dues are assessed on an annual basis, and are payable in advance. Half-year and 'early bird' dues will be consistent with the policy prescribed by the National Council.

Section 2 - All retained funds of the Chapter will be deposited into bank accounts, Credit Unions, or federally insured saving and loans associations, with the account established in the name of the chapter.

IX. PROCEDURES FOR MEMBERSHIP.

Section 1 - Applications, together with necessary dues and fees, will be forwarded to the ASMC National Headquarters for processing through the National Council. The Executive Director will issue an appropriate Certificate of Membership.

Section 2 - Procedures specified in Section 1, above, will apply to reinstatement of a previously Active Member.

Section 3 - Procedures for Life Membership and Honorary Membership will be in accordance with the National Constitution and this Chapter's Constitution.

X. TRANSFERS OF MEMBERSHIP.

Section 1 - The Chapter will accept transfer of, and extend guest privileges to, all members in good standing from any other Chapter or from the National Headquarters. Transfers will be accepted in the status as held by the member on the date of application transfer.

Section 2 - There will be no transfer charges, and no transfer of funds between Chapters, in connection with the transfer of individual memberships.

XI. ELECTION OF OFFICERS. The following will govern the election and term of office of all officers:

Section 1 - Officers, as provided for in Article VI of the Chapter Constitution, will be elected by a simple majority vote of the members present and voting at a regular meeting during the second quarter of the calendar year. They will take office 1 July, and will be installed at the first regular meeting after 1 July.

Section 2 - A nominating committee appointed by the President will present the name of a willing nominee for each office to the Chapter membership at the annual election meeting. Additional nominations may be made from the floor.

XII. COMMITTEES. Committees may be established for specific tasks as approved by the CEC. Each committee will have a definite charter, with members being appointed for specific terms. The President will appoint the chairperson of each committee. Each committee will present a brief report at CEC meetings when appropriate, or requested by the President.

XIII. MEETINGS. Meetings of the Mount Vernon Chapter will be determined by the CEC.

XIV. CHANGE OF ADDRESS. Each member is responsible to keep the National Headquarters informed of any change of address.

XV. AMENDMENTS. These By-Laws may be amended by majority vote of the Chapter membership at a regular meeting and such amendments will become effective immediately. A copy of any amendments will be submitted to the National Headquarters.

XVI. EFFECTIVE DATE OF BY-LAWS. These By-Laws will be effective upon approval by the general membership.

Chapter News

CONSTITUTION OF THE AMERICAN SOCIETY OF MILITARY COMPTROLLERS

ARTICLE I - NAME

The name of this organization will be the "Mount Vernon Chapter of the American Society of Military Comptrollers (ASMC)." Military comptrollership is defined as the profession of comptrollership in the Department of Defense and the Coast Guard, to include the fields of financial and general management, accounting, finance, budgeting, programming, reporting, statistics, auditing, cost analysis, management analysis, the supporting activities in management/industrial engineering, automatic data processing, operations research, systems analysis, and such other fields as the National Council may designate. It is a local organization, and it will be affiliated with the National organization, American Society of Military Comptrollers (ASMC), Alexandria, Virginia.

ARTICLE II - PURPOSE OF THE CHAPTER

Section 1. The purpose of this Chapter is to:

- a. Afford a means by which members in the Mount Vernon area who are or have been engaged in Comptrollership may, through combined action, application of advanced knowledge, techniques and sound management, assist in maintaining and improving the high standards of Comptrollership;
- b. Foster a spirit of good will and good fellowship among its members;
- c. Perpetuate the traditions growing out of their service together in and with the Armed Forces of the United States of America;
- d. Promote education and training in Comptrollership;
- e. Exchange ideas and techniques of dealing with common problems of the services.

Section 2. To fulfill this purpose, the Chapter will:

- a. Conduct meetings, attend conventions, seminars, and other professional meetings;
- b. Initiate and exchange correspondence;
- c. Contribute to the National Society's publications in which ideas and professional information concerning Military Comptrollership are exchanged;
- d. Foster training opportunities.

ARTICLE III - GENERAL PROVISIONS

Section 1. The organization operates and exists on a military installation only with the consent of the installation commander. This consent is contingent on compliance with the requirements and conditions of all Army regulations.

Section 2. All members will understand fully that they are personally liable if the assets of the organization are insufficient to discharge all liabilities. Additionally, all members are required to read the Constitution and By-Laws as a condition of membership.

Section 3. No individual member has the authority to commit or obligate Chapter funds. The President, with a majority vote of the Chapter Executive Committee (CEC), is authorized to commit or expend funds for purposes appropriate to conduct the business of the Chapter.

Section 4. Neither the Department of Defense nor its various services shall be obligated, financially or otherwise, by any action of the organization, and the organization will not represent itself as an instrument of the U.S. Government.

Section 5. No facilities, equipment, or utilities on the Fort Belvoir installation, or other than provided quarters, may be used by private organizations without the prior approval of the Commander, U.S. Army Fort Belvoir.

Section 6. The organization's programs and activities will not prejudice or discredit the military services or other agencies of the U.S. Government.

Section 7. The organization will not engage in any activities, which are in conflict with applicable Army regulations.

Section 8. Basic Policies: The following are basic policies of this organization,

- a. The "articles of organization" include this Constitution and its By-Laws, as from time to time amended. In the event of any conflict between this Constitution and the By-Laws, this Constitution shall govern.
- b. The organization shall be noncommercial, nonsectarian, and nonpartisan.

c. The name of the organization or the names of any members in their official capacities shall not be used in any connection with a commercial concern, or with any partisan interest, or for any purpose not appropriately related to promotion of the purposes of the organization.

d. The organization shall not, directly or indirectly, participate or intervene (in any way, including the publishing or distributing of statements) in any political campaign on behalf of, or in opposition to, any candidate for public office; or devote more than an insubstantial part of its activities to attempting to influence legislation by propaganda or otherwise.

e. The organization is formed exclusively for professional and educational purposes as listed in Article II including, for such purposes, the making of contributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future U.S. Internal Revenue Law).

f. No part of the net earnings of the organization shall inure to the benefit of, or be distributed to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article II hereof. No substantial part of the activities of the organization shall be carrying on for propaganda or otherwise attempting to influence legislation, and the organization shall not participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

g. Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted (a) by any organization exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code of 1954 (or corresponding provision of any future U.S. Internal Revenue Law) or (b) by an organization, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future U.S. Internal Revenue Law).

ARTICLE IV - MEMBERSHIP

Section 1. There shall be five classes of membership:

a. Active Members shall be persons who are or have been employed as professionals in the military comptrollership field and who, to remain in good standing, have paid the appropriate dues and fees.

b. Life Members shall be those Active Members who have been in good standing for twenty consecutive years, or who are past national Presidents.

c. Associate Members shall be persons who, though not qualified for Active or Life Membership, demonstrate an interest in the military comptrollership field and who, to remain in good standing, have paid the appropriate dues and fees.

d. Honorary memberships may be conferred upon persons making significant contributions to military comptrollership who are not eligible for, or who would not otherwise be expected to join, one of the other classes of membership.

e. Corporate Members shall be corporations, which demonstrate an interest in the military comptrollership field and who to remain in good standing, have paid the appropriate dues and fees.

Section 2. Application for Active, Life, Associate and Corporate memberships shall be tendered to the National Headquarters of the Society on application forms designated for that purpose. Honorary members shall be nominated by a Chapter President or national Executive Committee member and approved by the National President.

Section 3. Honorary Members have the right to speak at meetings but not to make motions, vote or hold any office in the society.

Section 4. Dues will be as established by the National Council. In addition to the national dues, the local Chapter will collect annual dues as established by the general membership.

Section 5. Applicants for membership will receive notice of acceptance to membership from the National Executive Director.

Section 6. An Active Member, who in the opinion of the Chapter, brings discredit upon the Society, will be expelled. A member so expelled by the Chapter may appeal the action to the National Council whose decision will be final.

Section 7. An Active Member who fails to pay the prescribed annual dues within a period of time fixed by National Headquarters will be suspended. If this cause for suspension is not rectified within one year from the date of delinquency, the suspended member will be dropped from the Society. A member suspended for non-payment of annual dues may be readmitted to the Society by the National Council upon application through the Chapter.

Section 8. An active member who resigns will be dropped, effective with the date of the resignation, from the membership of the Chapter.

Section 9. A member who resigns, is suspended or expelled, will forfeit all privileges in the Society, and all his rights will cease and terminate in all holdings and assets, real property and effects owned or held in trust or operated by the Mount Vernon Chapter of ASMC.

Section 10. Every individual who is a member of this Chapter is entitled to all benefits of such membership. Any individual who subscribes to the purposes and basic policies of this organization may become a member of this organization, subject only to compliance with the provisions of the organization's Constitution and By-Laws. Membership in this organization shall be available without regard to race, color, creed, sex, or national origin.

ARTICLE V - OFFICERS

Section 1. The following officers of the Chapter will be called the CEC, will be elected annually as specified in the By-Laws, and will serve without compensation.

- a. President
- b. Vice President
- c. Secretary
- d. Treasurer
- e. Director of Awards and Scholarships
- f. Director of Chapter Competition
- g. Director of Education
- h. Director of Membership
- i. Director of the Newsletter
- j. Director of Programs
- k. Director of Publicity and Photography
- l. Director of Services
- m. Director of Social and Community Services
- o. Webmaster
- n. Such other officers as may be necessary, may be appointed or elected as the Chapter may decide.

Section 2. Officers will be elected during the second quarter (1 April - 31 May) of the calendar year and will take office on 1 July. Officers shall be elected by simple majority vote of the Chapter's membership. Officers will serve for a term of one year.

Section 3. No person will be eligible to hold office, be a voting member of a committee, hold a position of authority or trust in the Chapter unless that person is an Active or Life Member in good standing at the date of election, be of good moral character, and reflect the highest ideals of the profession.

Section 4. Any officer may be removed from office for proper cause by a three-fourths vote of the CEC. Proxy instruments submitted by absent members will be considered as valid deputation of voting privilege and, as such, will be acceptable as a right of vote.

ARTICLE VI - NOMINATING COMMITTEE

Section 1. Each year prior to the election of officers, a Nominating Committee will be established. The Nominating Committee will be composed of three to five members selected by the President from the membership at large. Nominees selected by the Committee will be reported to the CEC at least one month prior to the date of election. Additional nominations may be made at the time of election from the floor at the regular meeting.

Section 2. Only those persons who have signified their consent to serve, if elected, shall be nominated for or elected to such office.

Section 3. A vacancy occurring in any office shall be filled for the unexpired term by a person elected by a majority vote of the remaining members of the CEC. In case a vacancy occurs in the Office of President, the Vice President shall succeed to the Office of President.

ARTICLE VII - DUTIES OF OFFICERS

Section 1. The President will be the presiding officer and will enforce all laws, contracts, etc., and execute such papers as require signature. The President will exercise general supervisory control over all affairs of the Chapter, and is ex officio member of all committees, or other governing bodies, and may at anytime examine their minutes, books, and records.

Section 2. In the temporary absence of the President, the Vice President will perform the duties of the President and perform other duties as assigned by the President. The Vice President will be the custodian of the Charter and seal.

Section 3. The Secretary will record the proceedings of the meetings; be custodian of the laws, documents, and papers of the Chapter as stated in the bylaws; maintain contact with the National Executive Director, answer Chapter correspondence, provide assistance, and perform such other duties as may be directed by the President.

Section 4. The Treasurer will receive and deposit all monies of the Chapter, pay its just bills, maintain its books of accounts, and make appropriate reports on the financial condition of the Chapter to the President and the members as directed. The Treasurer or the President will sign all checks or warrants on the funds of the Chapter.

Section 5. The Director of Awards and Scholarships is responsible for managing the awards and scholarships program.

Section 6. The Director of Chapter Competition is responsible for managing the Chapter Competition program.

Section 7. The Director of Education is responsible for distribution of educational material to the Chapter membership and the planning of educational sessions and training.

Section 8. The Director of Membership is responsible for recruiting new members and retaining current members.

Section 9. The Director of the Newsletter is responsible for publishing and distributing the Chapter Newsletter.

Section 10. The Director of Programs is responsible for the programs and agenda of general membership meetings.

Section 11. The Director of Publicity and Photography is responsible for publicizing noteworthy activities of the Chapter, including monthly and special meetings, and is responsible for photographing Chapter events.

Section 12. The Director of Services is responsible for making administrative arrangements of general membership meetings (luncheons).

Section 13. The Director of Social and Community Services is responsible for managing social and community service events.

Section 14. Detailed officer responsibilities and duties will be included as an attachment to the constitution.

ARTICLE VIII - MEETINGS AND QUORUMS

Section 1. At least quarterly meetings of this organization shall be held. Dates of meetings shall be determined by the CEC.

Section 2. Special meetings of the organization may be called by the President or by a majority of the CEC.

Section 3. The election meeting shall be held during the period 1 April - 31 May.

Section 4. Twenty-five members shall constitute a quorum for the transaction of business in any meeting of this organization.

ARTICLE XI - DISSOLUTION

A two-thirds majority vote of all Chapter members eligible to vote is required to effect dissolution of the Chapter. The net assets of the Chapter, upon dissolution, will be distributed under the direction of the CEC, which will coordinate with the National Executive Committee the dissolution of the Chapter. Any distribution of the Chapter's assets will only be made to nonprofit or charitable organizations. Chapter records will be forwarded to the National Headquarters.

ARTICLE X - RULES OF ORDER

All meetings of or in connection with the business of the Chapter will be conducted in accordance with "Robert's Rules of Order."

ARTICLE XI – BY-LAWS

This Constitution may be implemented by such By-Laws as necessary and said By-Laws will be effective when passed by a majority vote of the Chapter membership. A copy of this Constitution and the By-Laws will be submitted to the National Council.

ARTICLE XII - AMENDMENTS

This Constitution may be amended by majority vote of the Chapter membership at a regular meeting and such amendments will become effective immediately. A copy of any amendments will be submitted to the National Headquarters.

ARTICLE XII - EFFECTIVE DATE

Section 1. Adoption: This Constitution, together with the organization's By-Laws, shall become effective when approved by a majority vote of the organization's general membership.

Section 2. Amendments:

a. This Constitution and the organization's By-Laws may be amended at any regular meeting of the organization by a majority vote of the members present and voting, provided that notice of the proposed amendments shall have been given at the previous meeting.

b. A committee may be appointed to submit a revised Constitution or set of By-Laws as a substitute for the existing Constitution or By-Laws only by a majority vote of the CEC. The requirements for adoption of a revised Constitution or By-Laws shall be the same as in the case of an amendment.

c. The Constitution and By-Laws shall be reviewed every five years by the CEC.

Chapter News

October Luncheon

DATE/TIME: Thursday, 9 October 2003 at 11:30

TOPIC: “Local Educational Opportunities: Planning and Implementing a Personal Education Program” Presented by **Ms. Joyce Peterson, Fort Belvoir Education**

This is the third luncheon in the professional development series. This presentation counts toward your CPE total (remember to annotate your CPE log).

LOCATION: Old Country Buffet on Richmond Highway, Alexandria

MENU: Buffet (All Inclusive)

COST: \$8.00 members/\$9.00 non-members

Please review the By-Laws for comment and to vote at the luncheon.

Mount Vernon Chapter ASMC
October '03 Luncheon Program
1 CPE

The Army Education Center is the focal points for bringing postsecondary educational opportunities to the installation and offers many other services including educational counseling and the opportunity to plan a program of education tailored to meet each individuals needs. Although the Army Continuing Education System (ACES) is designed for and gives first priority to military members, civilian employees are usually welcomed on a space available basis.

One of the basic building blocks of any professional career is one or more degrees from an accredited institution or institutions. A degree opens doors in the civilian world and puts you head and shoulders above your competition in federal service. The opportunities for earning one in a format which complements your work schedule are better now than they ever have been. Also, it says something about you level of personal drive and ambition.

Ms. Joyce Peterson, the Fort Belvoir Education Services Officer will speak on local educational opportunities and how you can plan and implement a personal education program, which will work for you. She is extremely well qualified to do so as you can see from her bio below.

BIOGRAPHY

Ms. Joyce M. Peterson

Ms. Joyce M. Peterson is the Director of the Barden Army Education Center at Fort Belvoir, VA. As the Director, Ms. Peterson manages a wide range of educational programs ranging from basic skills through graduate degree level courses. She also manages support services to the Fort Belvoir Community that includes the Army Learning Center, testing, counseling, college programs, financial aid and distance learning.

Ms. Peterson is a native of Colfax, Louisiana. She received her bachelor's of science degree with honors in secondary education from Southern University in 1981 and a Master of Education in Leadership and Human Development with honors from George Mason University in 1993.

She was commissioned in the United State Army as a second lieutenant and entered on active duty in March 1981 as an Administrative and Personnel Systems Management Officer. While on active duty, she served as the Army Community Services Officer, Officer Club Manager and Adjutant General in Bremerhaven Germany. Before leaving active duty in March 1985, she served as the Retirement Services Officer, Fort Monroe, VA.

In 1987, Ms. Peterson entered civil service. She has worked as a Military Personnel Specialist and Army Relief Officer before becoming a Department of the Army Education Guidance Counselor Intern in 1989. She graduated from the intern program in June 1991. She has worked at the Fort Belvoir Education Center as an Education Guidance Counselor, Education Services Specialist, Alternate Test Control Officer, and monitored the contractual operation of the Army Learning Center and MOS Library.

Ms. Peterson has played a major role in several of Fort Belvoir community related services. Some of these include performing collateral duties as an EEO Counselor and Education Guidance Counselor, serving as a Consideration of Others Facilitator, serving as the Black Employment Program and Black History Month Chair and providing study skills sessions for the Youth Services Center youth.

Some of her awards include the DPCA Peer Recognition Award, Equal Employment Opportunity Supporter Award, Black Employment Chair Award, Education Outstanding Customer Service Award, Army Commendation Medal, Overseas Service Ribbon and Outstanding Young Woman of America.



Chapter News

Grapevine News



November Luncheon

DATE/TIME: Thursday, 13 November 2003 at 1130

LOCATION: Mount Vernon Inn

MENU: To be announced

November '03 Program

There are six to eight thousand of financial management jobs in the Acquisition Corps of the Services and the Department of Defense. These jobs require course-based certification under the Defense Acquisition University's (DAU) Business, cost Estimating and Financial Management (BCEFM) career field. Since the DAU is located here at Ft. Belvoir, this puts you at a unique competitive geographic advantage to get this centrally funded training as well as on line courses and free publications. DAU courses also carry college credit recommendations from the American Council on Education and CPE which counts toward your CDFM and acquisition certifications. Ms. Sharon Richardson, DAU Director for BCEFM, will fill us in on all we need to do to take advantage of these many opportunities - 1 CPE.

Fraudulent "myPay" web site

Be advised, there is a bogus myPay web site 'out there' on the Internet. The bogus site is www.mypay.com

Here's an example of what can happen when you inadvertently log on to that site: Someone was recently was trying to download his LES. The individual logged on to the bogus www.mypay.com website, and was entering his Social Security number in the "Search" bar to retrieve his LES ...

The problem??? The bogus site is set up to resemble the official site, with terms like "LES" and "DFAS" listed on the left side as "Recent Searches." However, if you were to click on the "Loan" link, you would be taken to a payday loan vendor, giving them your personal information in the process.

Be careful when accessing your LES online. Use only the official myPay website: <https://mypay.dfas.mil/mypay.asp>

ATTENTION ALL ASMC POC's for your organization: Please send your name, organization address, email address, and phone number to: Deborah.McLaurin@asc.belvoir.army.mil Phone: 703-805-1040. Information is needed to update our current POC list.





NATIONAL NEWS

Mid-Year National Council Meeting

The Council will convene 12/13 November 2003 at the Hilton Alexandria Mark Center in Alexandria, Virginia. Chapters will be limited to two representatives per chapter unless there is a requirement for more attendees (e.g. PDI 2004 host chapter Presidents and the PDI 2004 Co-Chairpersons.) Registration forms and the agenda will be mailed to all chapters by September 30, and will be available at www.asmcconline.org. Hotel reservations must be made directly with the Hyatt Regency by calling (703) 845-1010 or (800) HILTONS. Hotel reservations must be made by 21 October, 2003 to receive the group rate of \$150/single or double per night. Please mention that you are attending the American Society of Military Comptrollers meeting to ensure proper registration. The hotel is located at 5000 Seminary Road, Alexandria, Virginia. If you have any questions concerning the meeting, please contact ASMC National Headquarters at (800) 462-5637.

Extended Learning

Let your chapter know about these extended learning opportunities: Interactive Video Library. The virtual library is here! Digital streaming of select Service Day activities and more than twenty workshops is now available at www.asmcconline.org. See and hear speakers with their corresponding PowerPoint slides synchronized to the presentation. The virtual library also includes complete transcription of these workshops as well as printable versions of the slides. PDI 2003 Workshop Presentations

The Workshop Presentations from PDI 2003 are available on the Professional Development page at

www.asmcconline.org/development/briefingslides.shtml. Wells Fargo "Capital for Knowledge" Program ASMC members are now able to enroll in the Wells Fargo "Capital for Knowledge" program. Under this program, members can obtain student loans in excess of the amounts offered under the government student loan program, and at a competitive interest rate based on credit status. The CollegeSTEPS program, a college preparatory program designed for high school students, has also been added as a feature to the Wells Fargo Capital for Knowledge program. The program provides information on how to study for the ACT and SAT, how to complete the FAFSA, how to save money successfully, and how to find scholarship opportunities. Once students enroll, they're automatically registered to win one of 100 \$1,000 tuition prizes that will be awarded to eligible high school seniors in random drawings held throughout each school year (residents of FL and NY are not eligible to receive the tuition prizes). Enrolled juniors and seniors will receive e-postcards packed with preparatory information throughout the school year. Visit www.capital4u.net for additional information on this program or to enroll.

Mailing List Policy

The privacy of our membership is a top priority. It is our national policy that the mailing list of our membership is not sold to any entity, and only provided for training events that we feel are of great value to the membership. Chapters should note that listings of membership should not be sold or provided to any member or organization. The quarterly rosters and requested electronic data are for chapter administrative use ONLY. All non-chapter requests for the mailing list should be directed to Jennifer Sizemore at sizemore@asmconline.org.

Legal Q&A

Can my Chapter accept donations from Corporate Members?

A: Yes, it is legally permissible for a Chapter to accept gifts/donations from Corporate Members as this is considered a gift from a company to a not for profit private organization. Chapters should define the circumstances in which they will accept gifts and donations, and designate who is authorized to accept them on behalf of the chapter. The chapter should also consider if acceptance of the gift/donation will have the appearance of a conflict of interest. Offers and their acceptance should be documented in case there is ever any question about the propriety of the gift.

Chapter Awards

The summary of the results of last year's chapter competition has been mailed to all chapters. Included in that package are the rules, forms, and binder tabs that chapters will need to submit in the 2003-2004 program year. The rules and forms are also available on the ASMC website, under National Awards Program. Here are some tips if you plan to compete in the program:

1. Read the rules now and appoint an individual who will be responsible for collecting data and submitting the report.
2. Know what qualifies for points and what does not. For instance, your chapter may not collect training points for training that is offered by your command.
3. Start your annual report binder NOW. This will save you frantic phone calls to chapter officers the week before the report is due to collect documentation.
4. There are items due throughout the year in the administration area. Be sure to submit those on time, and file a copy of the cover letter in your report binder.
5. Use the tabs that are provided by National Headquarters ONLY.

Certification Update

The Certified Defense Financial Manager (CDFM ©) Program is quickly approaching another significant milestone --1500 CDFMs. A current listing of all CDFMs awarded can be found at www.asmc certification.com. While many chapters have seized the opportunity to mentor their members in their quest for this important credential, others have not. We encourage all chapters to initiate and support CDFM study groups. If your chapter has a successful study group/program please submit a summary for the Chapter Idea Interchange in the *Armed Forces comptroller*. *Armed Forces Comptroller* – Call for Articles ASMC members are encouraged to submit articles to *Armed Forces Comptroller*, ASMC's quarterly magazine. Challenge yourself and develop an article for publication. Chapters receive 600 Chapter Competition points under professional development for each qualifying article published in the magazine! Refer to annual chapter program reporting rules for qualification requirements.

FORT BELVOIR CREDIT UNION NEWS

News and Promotions:

- No Hagggle, No Hassle New Car Sale - October 11& 12th
- Fall into autumn with our falling auto rates! Rates as low as 3.90% APR*
- "College Planning" seminar- October 9th
- E-Survey online now!
- HELOC - 3.25% APR for first 6 months
- Great ARM options with NO CLOSING COSTS!
- FREE Online Bill Pay
- FREE Checking with Direct Deposit- WOW!

* No Hagggle, No Hassle New Car Sale - October 11 & 12th

Date: October 11 & 12

Time: Sat., Oct. 11 (9 -7pm)

Sun., Oct. 12 (9:30 - 4pm)

Location: Patriot Center, George Mason University
4500 Patriot Circle, Fairfax, VA

Six miles west of the Capital Beltway, just off Braddock Rd.

How to apply:

Check out www.ftbfcu.org or call 877-827-FORT, to get pre-approved before the sale. Select your new car and have the dealer write a buyer's invoice to bring to the Fort Belvoir Federal Credit Union table to complete your financing.

Receive a FREE \$100 GAS CARD when you finance with us at the sale.

With rates as low as 3.90% APR and up to 100% financing available, buying a new car couldn't be easier!*

For maps and complete directions to the car sale, visit:

<http://www.patriotcenter.com/pcfacts/directions.shtml>

* Oct. 9th "College Planning "

The cost of college. Four simple words that strike fear in the hearts of parents everywhere. However frightening the skyrocketing costs of sending a child to a top-tier private college, there is some good news. The growth of college costs is finally cooling down, and even better; a little planning goes a long way towards contributing to this expense. Come join us for this informative seminar. All members are welcome to attend. To reserve your spot, please contact Sharmaine Bucknor at (703-730-1800 ext. 5151) before October 8th. All financial seminars are held the second Thursday of the month at the Fort Belvoir Community Club (Noon to 1:00pm).

* E-survey online now!

In our continuous effort to improve our member service, we have developed an "E-survey" geared to get your opinions on our electronic products and services. Please help us by

taking a moment to complete this survey. Your thoughts and comments will be greatly appreciated. To participate, check out www.ftbfcu.org and click on the E-survey ad located on the top right portion of your screen. Thank you in advance for your participation. Your answers will help us enhance our services to you.

* HELOC - 3.25% APR for first 6 months!

If home improvements are on your list, or if you need money for educational

purposes, a home equity loan from us is a wise tool for getting the cash you need. Our home equity loan special features a low rate of 3.25% APR for the first 6 months with NO CLOSING COSTS*. So, start planning your project today! *Certain restrictions apply. Contact us for details

* Great ARM options with NO CLOSING COSTS!

With home ownership at an all time high, why not buy the home you've always wanted! We're currently offering incredible financing options with 3/1 and 5/1 Adjustable Rate Mortgages plus No Closing Costs!*

Our service doesn't stop there. With over 30 years combined experience, we can guide you through the entire mortgage process. Want to buy a home in another state? Don't worry, our comprehensive service includes nationwide mortgage lending.

* Limited time offer. Certain restrictions apply. Member(s) must qualify and will sign agreement to repay disclosed closing costs if loan is refinanced elsewhere within the contracted three-year time frame. Contact us for details.

* Online Bill Pay is FREE!

Save yourself from writing checks and using stamps. All members can now enjoy worry-free online bill paying for FREE! Relax and be assured that your bills are paid on time-when you decide. You are in complete control of your finances with Fort Belvoir Online Bill Pay. Log on to www.ftbfcu.org to experience Online Bill Pay for FREE!

* FREE Checking with Direct Deposit -WOW!

Are you looking for more options when it comes to your checking account? We've created a FREE checking account to suit your lifestyle. Convenience Checking with Direct Deposit offers FREE Checking with a complimentary box of checks. It also features no minimum to open, no monthly fees, free overdraft protection, free Bill Pay, and a .25 percent discount on new or used car loans. Plus, you get "Anytime- Anywhere" access to your account with BelTel and BOB! The ONLY requirement for Convenience Checking is that you have direct deposit. Come see how easy banking really is! Open a FREE Checking account today.

The Financial Planning Process Can Help You Realize Retirement Goals

By: Thaddeus "Ted" Toal, CFP™

Much attention has been paid in recent months to the mounting concerns over the saving and spending habits of Americans. Not long ago, the Department of Commerce reported a negative savings rate for American consumers. Studies show that even as more workers contribute significant pre-tax dollars to their 401(k) plans, consumer debt is nearing an all-time high. It's evident that too many Americans are neglecting long term financial planning. Like closing the door of a closet that badly needs organizing, the attitude seems to be out of sight, out of mind. Concern is particularly real for members of the baby boom generation.

Already in their mid-50s and just 10 to 12 years away from traditional retirement age, many baby boomers are facing the undeniable need to re-evaluate their financial preparedness. Financial planning can help these individuals meet financial goals and get serious about retirement planning through the proper management of their assets.

However, not all financial advisors are created equal. A financial planner who develops a comprehensive and personalized financial plan will take a holistic view of an individual's financial resources, obligations and goals. The CFP™ certification, from the Certified Financial Planner Board of Standards, is a good sign a financial advisor can meet your needs. This certification is awarded to individuals who meet strict ethical requirements, successfully complete rigorous education coursework, pass a comprehensive examination and demonstrate their dedication to providing sound financial advice through experience.

To be confident that you are receiving financial planning advice, look for your advisor to follow some or all of the following steps in creating a plan that's right for you:

Establishing and defining the client-planner relationship.

A financial planner should clearly explain or document the services to be provided to you and define both his or her responsibilities and yours. The planner should explain compensation fully - how he or she is paid, by whom, how frequently, etc. You and the planner should agree on how long the professional relationship should last and how decisions will be made.

Gathering client data, including goals.

A financial planner should ask for information about your financial situation and retirement interests. When working with the planner, you'll want to work together to define your personal and financial goals, understand your time frame for results and determine your risk tolerance. Your financial planner should gather all necessary documents before developing a plan.

Analyzing and evaluating your financial status.

A financial planner should analyze your information to determine what you must do to meet your retirement goals. Depending on what services you need, this could include analyzing your assets, liabilities and cash flow, current insurance coverage, investments or tax strategies.

Developing financial planning recommendations.

Your financial planner should offer recommendations that address your goals - whether retirement-focused or all-encompassing - based on the information you provide. The key at this step is helping you understand all the options available, so you're able to make informed and sound decisions. The planner should also listen to your concerns and revise recommendations as appropriate.

Implementing the financial planning recommendations.

You and the planner should agree on how the recommendations will be carried out. Your planner might carry out the recommendations, serve as your "coach," or coordinate the whole process with you and other professionals such as attorneys or stockbrokers.

Monitoring the financial planning recommendations.

You and the planner should agree on who will monitor your progress toward your goals. If it is the planner who is in charge of the process, expect that your planner will periodically review your strategy, report to you, and adjust the recommendations as needed.

For America's baby boomers, it's time to balance retirement hopes with the reality of saving. With expert financial planning help, members of this generation can immediately maximize the income of their most profitable years and create a productive financial structure that will successfully support their retirement goals.

Thaddeus "Ted" Toal, CFP™, is a financial planner with Toal & Associates, LLC and specializes in Comprehensive Financial Planning & Investment Management. Portions of this article were excerpted from the CFP Board's brochure, "What You Should Know About Financial Planning." To receive a free copy of this brochure, contact the CFP Board toll-free at 888-CFP-MARK or visit www.CFP.net. Founded in 1985, the CFP Board is a nonprofit certifying organization that owns the CFP certification marks and benefits the public by fostering professional standards in personal financial planning.

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